August 14, 2017
Skiatook, Oklahoma

THE SKIATOOK BOARD OF EDUCATION, CITY OF SKIATOOK, COUNTY OF TULSA MET IN
REGULAR SESSION ON THE ABOVE DATE WITH THE FOLLOWING MEMBERS PRESENT: MIKE
MULLINS, SUSAN RIDENOUR, JAY SCHNOEBELEN AND KA’LU UNDERWOOD. TIM ALLEN WAS
ABSENT.

MINUTES CLERK: CATHY TARWATER

Item 1: Flag Salute and A Moment of Silence.
Item 2: Meeting was called to order by the acting Board President, Mike Mullins, at 6:00 pm.
Item 3: Determination of a quorum was established by Mike Mullins with the following
members present: Mike Mullins, Susan Ridenour, Jay Schnoebelen and Ka’Lu
Underwood. Tim Allen was absent.
Item 4: Determination was established by Jay Schnoebelen that the Skiatook Board of
Education’s August 14, 2017 agenda was posted in accordance with 25 OS. Sup.
1999-311.
Item 5: Comments from the public: None.
Item 6: Superintendent’s Report: See Attachment.
Mr. Earp gave an oral report on the summer projects.
Item 7: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the
Consent Agenda Items, (a-o), as presented.

Vote:
Mike Mullins: Yes    Jay Schnoebelen: Yes
Susan Ridenour: Yes  Ka’Lu Underwood: Yes
Motion carried.

Item 8: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the
bid packages for the Field House, Ag Ed. Building, and Phase 2 of Skiatook Elem.
as submitted for the base bid and all alternates for a total of $5,542,414.00.

Vote:
Mike Mullins: Yes    Jay Schnoebelen: Yes
Susan Ridenour: Yes  Ka’Lu Underwood: Yes
Motion carried.

Item 9: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the
bid packages for the Field House, Ag Ed Building, and Phase 2 of Skiatook Elem. as
presented, including the PEMB previously awarded for a total GMP of 6,464,448.00
to Atlas Construction Group, LLC as Construction Manager at Risk.

Vote:
Mike Mullins: Yes    Jay Schnoebelen: Yes
Susan Ridenour: Yes  Ka’Lu Underwood: Yes
Motion carried.

Item 10: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to appoint Mike
Mullins to represent the Board of Education as the OSSBA Legislative Liaison and
Delegate.

Vote:
Mike Mullins: Yes    Jay Schnoebelen: Yes
Susan Ridenour: Yes  Ka’Lu Underwood: Yes
Motion carried.
Item 11: Motion was made by Jay Schnoebelein, seconded by Susan Ridenour to approve the renewal of the Lease/Purchase Agreement for the fiscal year ending June 30, 2018, as required under the provisions of the Lease/Purchase Agreement dated December 14, 2012, between the District and RCB Bank.

Vote:
Mike Mullins: Yes  Jay Schnoebelein: Yes
Susan Ridenour: Yes Ka'Lu Underwood: Yes
Motion carried.

Item 12: Motion was made by Jay Schnoebelein, seconded by Susan Ridenour to approve and affirm Lease/Purchase Agreements and authorizing the execution of the same; designating lease transaction as a qualified tax-exempt obligation; authoring employment of School District Counsel; Financial Advisor and Bond Counsel pertaining to financing; and authorizing School District Officials to execute any and all necessary documents in connection with the aforementioned transactions.

Vote:
Mike Mullins: Yes  Jay Schnoebelein: Yes
Susan Ridenour: Yes Ka'Lu Underwood: Yes
Motion carried.

Item 13: Motion was made by Jay Schnoebelein, seconded by Susan Ridenour to approve the Booster Clubs and PTO Budgets and Fundraisers for SY 2017-2018.

Vote:
Mike Mullins: Yes  Jay Schnoebelein: Yes
Susan Ridenour: Yes Ka'Lu Underwood: Yes
Motion carried.

Item 14: Motion was made by Jay Schnoebelein, seconded by Susan Ridenour to approve Friday, May 18, 2018 as the 2017-2018 Senior Graduation date.

Vote:
Mike Mullins: Yes  Jay Schnoebelein: Yes
Susan Ridenour: Yes Ka'Lu Underwood: Yes
Motion carried.

Item 15: Motion was made by Jay Schnoebelein, seconded by Susan Ridenour to approve a Contract with Amable Speech Therapy for speech language services for the 2017-2018 school year.

Vote:
Mike Mullins: Yes  Jay Schnoebelein: Yes
Susan Ridenour: Yes Ka'Lu Underwood: Yes
Motion carried.

Item 16: Motion was made by Jay Schnoebelein, seconded by Susan Ridenour to approve the Deregulation Waiver for Skiatook High School Library and Alternative Education for the 2017-2018 school year.

Vote:
Mike Mullins: Yes  Jay Schnoebelein: Yes
Susan Ridenour: Yes Ka'Lu Underwood: Yes
Motion carried.
Item 17: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the following general fund purchase orders over $10,000.00:

- **a.** Tulsa Public Schools Special Services $15,000.00
- **b.** Amable Speech Therapy Special Services $20,000.00
- **c.** Beth Anne Manipella Special Services $49,000.00

**Vote:**
- Mike Mullins: Yes
- Susan Ridenour: Yes
- Jay Schnoebelen: Yes
- Ka'Lu Underwood: Yes

Motion carried.

Item 18: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the following Donations for SY 2017-2018:

- **a.** $500.00 from Joyce Jech to the Marrs Activity Fund Account;
- **b.** $250.00 from Bruce Krefting to the Technology Activity Fund Account.

**Vote:**
- Mike Mullins: Yes
- Susan Ridenour: Yes
- Jay Schnoebelen: Yes
- Ka'Lu Underwood: Yes

Motion carried.

Item 19: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve a Transfer of $8,697.92 from the Senior Class of 2017 Activity Fund Account, #912, to be divided equally between the High School Activity Fund Account, #922 and the Misc. Activity Fund Account, #955.

**Vote:**
- Mike Mullins: Yes
- Susan Ridenour: Yes
- Jay Schnoebelen: Yes
- Ka'Lu Underwood: Yes

Motion carried.

Item 20: Proposed executive session to discuss the following pursuant to OS 25, Section 307 (b)(1): Discussing the employment, hiring,appointing, promoting, demoting, disciplining or recognition of any salaried public officer or employee specifically the following positions and personnel for the 2017-2018 school year:

**Extra-Duty Salary Schedule and Assignments**

**Certified, Support and Administrative Pay Schedules and possible professional development stipend**

**Adjunct Coaching Assignments**

**New Hires: (Certified) for SY 2017-2018**
- **SIE:** 1 Teacher
- **NMS:** 3 Teachers
- **SHS:** 1 Assist. Principal
  - 2 Teachers

**New Hires: (Support) for SY 2017-2018**
- **District:** 1 Custodian
  - 1 Custodian - Bus Driver
- **Daycare:** 1 Teacher
Resignations: (Certified) for 2017-2018
Barbara Bardin
Julie Young
Tanner Robb
Christina Merten

Resignations: (Support) for 2017-2018
Tessa Garrett

Item 21: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to convene in executive session at 6:45 pm.

Vote:
Mike Mullins: Yes  Jay Schnoebelen: Yes
Susan Ridenour: Yes  Ka'Lu Underwood: Yes
Motion carried.

Item 22: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to return to open session at: 8:12 pm.

Vote:
Mike Mullins: Yes  Jay Schnoebelen: Yes
Susan Ridenour: Yes  Ka'Lu Underwood: Yes
Motion carried.

Item 23: Statement of the executive session minutes was read by acting Board President, Mike Mullins.

Item 24: Motion was made by Mike Mullins, seconded by Jay Schnoebelen to approve the Extra-Duty Salary Schedules and Assignments, as presented, for SY 2017-2018.

Vote:
Mike Mullins: Yes  Jay Schnoebelen: Yes
Susan Ridenour: Yes  Ka'Lu Underwood: Yes
Motion carried.

Motion was made by Mike Mullins, seconded by Susan Ridenour to hire Melissa Bush as the Assistant Superintendent for SY 2017-2018.

Vote:
Mike Mullins: Yes  Jay Schnoebelen: Yes
Susan Ridenour: Yes  Ka'Lu Underwood: Yes
Motion carried.

Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the Stipends, as presented in Option 1 (see attachment).

Vote:
Mike Mullins: Yes  Jay Schnoebelen: Yes
Susan Ridenour: Yes  Ka'Lu Underwood: Yes
Motion carried.
Motion was made by Mike Mullins, seconded by Susan Ridenour to approve the Adjunct Coaching Assignments, as presented (see attachment).

**Vote:**
- Mike Mullins: Yes
- Susan Ridenour: Yes
- Jay Schnoebelen: Yes
- Ka'Lu Underwood: Yes

Motion carried.

Motion was made by Mike Mullins, seconded by Susan Ridenour to hire the following Certified Staff, on a temporary contract, for the 2017-2018 school year:
- Kayci Aunko Teacher at SIE
- Kraig Mewbourne Teacher at NMS
- Brad Wilson Teacher at NMS
- Maegan Walker Teacher at NMS
- Kristina Vrska Assist. Principal at SHS
- Fallon Kitchen Teacher at SHS
- Jillien Tumer Teacher at SHS

**Vote:**
- Mike Mullins: Yes
- Jay Schnoebelen: Yes
- Susan Ridenour: Yes
- Ka'Lu Underwood: Yes

Motion carried.

Motion was made by Mike Mullins, seconded by Susan Ridenour to hire the following Support Staff, on a temporary contract, for the 2017-2018 school year:
- Matt Bragg Bus Driver & Custodian
- Jacob Turner Custodian
- Allison Haines Daycare Worker

**Vote:**
- Mike Mullins: Yes
- Jay Schnoebelen: Yes
- Susan Ridenour: Yes
- Ka'Lu Underwood: Yes

Motion carried.

Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the following certified personnel resignations:
- Barbara Bardin
- Julie Young
- Tanner Robb
- Christina Merten

**Vote:**
- Mike Mullins: Yes
- Jay Schnoebelen: Yes
- Susan Ridenour: Yes
- Ka'Lu Underwood: Yes

Motion carried.

Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the following support personnel resignation:
- Tessa Garrett

**Vote:**
- Mike Mullins: Yes
- Jay Schnoebelen: Yes
- Susan Ridenour: Yes
- Ka'Lu Underwood: Yes

Motion carried.
Item 25: New Business:

Motion was made by Mike Mullins, seconded by Susan Ridenour to hire Leah Ganzel as a Teacher Assistant at Marrs Elementary, on a temporary contract for SY 17-18.

- **Vote:**
  - Mike Mullins: Yes
  - Susan Ridenour: Yes
  - Jay Schnoebelen: Yes
  - Ka'Lu Underwood: Yes

Motion carried.

Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the resignation from Debby Newman.

- **Vote:**
  - Mike Mullins: Yes
  - Susan Ridenour: Yes
  - Jay Schnoebelen: Yes
  - Ka'Lu Underwood: Yes

Motion carried.

Motion was made by Mike Mullins, seconded by Susan Ridenour to hire Julie Burns as a Teacher at Marrs Elementary, on a temporary contract for SY 2017-2018.

- **Vote:**
  - Mike Mullins: Yes
  - Susan Ridenour: Yes
  - Jay Schnoebelen: Yes
  - Ka'Lu Underwood: Yes

Motion carried.

Motion was made by Mike Mullins, seconded by Susan Ridenour to hire Melissa Reamy as a Teacher Assist. at Marrs Elementary, on a temporary contract for SY 2017-2018.

- **Vote:**
  - Mike Mullins: Yes
  - Susan Ridenour: Yes
  - Jay Schnoebelen: Yes
  - Ka'Lu Underwood: Yes

Motion carried.

Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the Donation of $15,700.00 from the Skiatook Support Foundation for classroom supplies and materials.

- **Vote:**
  - Mike Mullins: Yes
  - Susan Ridenour: Yes
  - Jay Schnoebelen: Yes
  - Ka'Lu Underwood: Yes

Motion carried.

Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the Donation of $10.07 from Skiatook Patrons for classroom school supplies.

- **Vote:**
  - Mike Mullins: Yes
  - Susan Ridenour: Yes
  - Jay Schnoebelen: Yes
  - Ka'Lu Underwood: Yes

Motion carried.
Item 26. Board comments and questions: None.
Item 27: Motion was made by Ka'Lu Underwood, seconded by Susan Ridenour to adjourn at:
8:20 pm.
Vote:
Mike Mullins: Yes  Jay Schnoebelen: Yes
Susan Ridenour: Yes  Ka'Lu Underwood: Yes
Motion carried.