

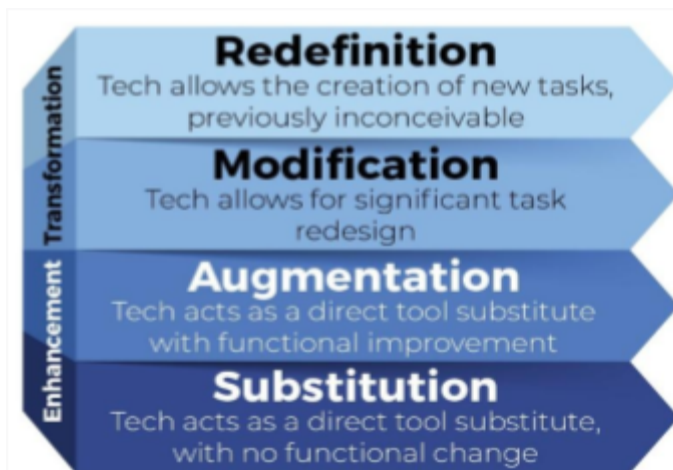


Program Summary

Skiatook Public Schools offers virtual instruction through the Skiatook Virtual Academy (SVA). SVA provides innovative methods of delivering instruction that are high quality and equitable for all students. The National Education Policy Center (NEPC) research states that virtual education’s best chance of success is likely through implementation within the traditional “community” school framework (NEPC Research on Virtual Charter Schools, 2018).

SVA follows the Cooperative Council for Oklahoma School Administration (CCOSA) Blended Learning Framework model. The CCOSA Blended Learning Framework promotes highly qualified teachers that “drive” instruction and teachers design activities to supplement online coursework. Skiatook Public Schools students participating in SVA are encouraged to participate in school social, extra-curricular, nutritional, counseling, and academic programs. The highest level of student-centered blended instruction is the goal, and virtual instruction is limited to appropriate circumstances. Students must go “onsite” for instruction at the first signs that they are falling behind.

Teachers utilize the Substitution Augmentation Modification Redefinition (SAMR) Model to design high quality virtual learning activities (Puentadura, 2013). At SVA, technology is not used as an enhancement. Rather, technology is used to transform education through the creation of task learning tasks that were previously inconceivable.



The Skiatook Virtual Academy (SVA) is designed to provide a virtual learning environment to students while allowing students to still participate in Skiatook Public Schools extra-curricular activities. Participating students are selected through an application process and will participate in the program throughout the school year. Students are not eligible to apply while traditional students are in Distance Learning (school building is closed).

SVA is available to participating students 6th through 12th grade. High school students will receive instruction through the Edgenuity content management system, and middle school students may receive instruction through Edgenuity and/or Google Classroom.

Student Expectations

Skiaotook Public School students must apply to be a part of SVA. Students 6-12 can apply for SVA. Students will be admitted based on identified criteria. Participating students will be required to maintain adequate progress each week on the online curriculum. The parents/guardians of participating students must coordinate with the SVA Teacher to ensure the student is completing the minimum number of hours of virtual instruction required for their grade level. Parents/Guardians may be required to attend monthly meetings with the SVA Teacher.

Resources Available to Students

- Certified Teachers from the community area.
- Computer (if needed)
- Access to child nutrition Lunch and Breakfast

Extra-Curricular Opportunities

Both high school and middle school SVA students will be able to participate in extra-curricular opportunities at Skiatook Public Schools. Students exercising this option will be required to be in attendance on campus for those courses.

Student Eligibility and Requirements

Students who meet the following requirements are eligible to participate in the virtual education program.

- Student must be enrolled in Skiatook Public Schools.
- Student must participate in all required state-level academic assessments (OSTP and ACT) in the same manner as other regularly enrolled students within the district. Assessments will be taken at the school site at which the student is enrolled.
- Student will accomplish individualized career academic plan activities, as designated by the school.
- Parents/Guardian and student must successfully complete a virtual education orientation.

- Students must have access to consistent, daily internet service.
- Students must ensure for the care of any property of Skiatook Public Schools (device).
- Student and parents/guardians will respond to school system communication in a timely manner.
- Student must have reliable transportation to and from school to attend scheduled meeting times for discussion of student progress, resources or tutoring, extra-curricular activities, or for assessments, as needed.
- Parents/Guardians must be available for teacher to contact throughout the day to stay up to date on the student's progress.
- Parents/Guardians must play an active role in holding the student accountable to keep designated pace.
- Transfer students who are new to the district cannot participate in the Skiatook Virtual Academy per state law.
- The following criteria is considered during SVA applicant selection:
 - Teacher and administrator observation,
 - Attendance problems due to family emergencies or extenuating circumstances that require student to be available,
 - Attendance problems due to mental and physical health concerns, as indicated by a health professional,
 - Outside influences that the traditional school setting compromises,
 - The need for credit recovery,
 - The need for an alternative to a traditional classroom setting,
 - Inability to attend class during the school day, and/or
 - Academic performance in a traditional school setting.

Attendance Policy

SVA Attendance policies: Students participating in the virtual education program will be considered as being in attendance if the students are meeting one of the two following criteria.

- According to Virtual Charter School Attendance Policy outlined in 70 O.S. § 3-145.8 (OSCN 2020), a virtual education student will be considered in attendance for a quarter if the student:
 - Completes instructional activities on no less than ninety percent (90%) of the days within the quarter,
 - Is on pace for on-time completion of the course as defined by Skiatook Public Schools, or
 - Completes no less than seventy-two instructional activities within the quarter of the academic year.
 - If a student does NOT meet any of the above-mentioned criteria, the amount of attendance recorded shall be the great of:
 - The number of school days during which the student completed the instructional activities during the quarter,

- The number of school days proportional to the percentage of the course that has been completed, or
- The number of school days proportional to the percentage of the required minimum number of completed instructional activities during the quarter.
- o Instructional activities shall include but not be limited to online logins to curriculum or programs offered by the school, offline activities, completed assignments, testing, face-to-face communications with virtual school staff or service providers or meetings with virtual school staff or service providers via teleconference, videoconference, email, text or phone.
- o Skiatook Public Schools shall submit a notification to the parent or legal guardian of a student who has been withdrawn for truancy or is approaching truancy.

Accepted Pace Descriptions and Falling Behind Policy

Accepted pace will be communicated by the teacher for each individual student.

- Secondary Students
 - Pace will be based on what percent of each course they should complete each week.
 - Each student will be enrolled in 18 weeks courses. The number of courses per 18 weeks will reflect the number of courses completed at the school site for traditional students.
- Students who fall behind their progress will be REQUIRED by their instructor to fulfill several time and attendance constraints to ensure they have every opportunity to catch up in their curriculum.
- If a student's grade falls below 60 percent, they will be expected to meet with the teacher at least 1 hour per week, during the designated times. In the event that the student's grade remains below 60 percent, the student will be placed on academic probation. Students with persistent low academic performance in a virtual setting will be asked to return to a traditional learning environment.
- If a student has been directed to attend class or mandatory tutoring/office hours and does not show, he/she will be counted as truant for the class period.

Failure to Communicate Policy

- Students (or parent/guardian for elementary-aged students) must reply promptly to a teacher's instant message, or within 24 hours of a teacher's email. If students do not communicate within a timely manner the parents/guardians will then be contacted.
- Parents/Guardians will be contacted via email or phone if a student fails to communicate with the teacher within 24 hours. If parents/guardians are unable to be contacted within 48 hours, then the teacher and admin will visit the home.
- If failure to communicate is an issue, a recovery plan will be developed with the student and parent/guardian.

- If the student does not follow the above mentioned recovery plan, he/she will be transitioned back to the traditional classroom.
- If failure to communicate continues, or the school is unable to contact parent/guardian to formulate a recovery plan, then the student will have to be considered truant, and a letter will be sent to the Osage County or Tulsa County Truancy Board.

High School Extracurricular Eligibility Policy

- Students must be in attendance at their respective extra-curricular activity each day on campus.
- Students may not be eligible to meet NCAA requirements due to the virtual format.
- Students must complete the drug testing agreement form and agree to report to the designated location when called for drug testing.
- Students in athletics or extra-curricular activities have to meet predetermined weekly progress goals each week. If not, the first week, student is on probation, any consecutive week after, student is considered ineligible.
- In order to be considered present at school to participate in extracurricular competitions, students must attend at least one hour per day at school, must be in attendance of their activity on campus, and must be logged into the online platform for the time required to meet OSSAA eligibility requirements.

Students on Campus Procedure

- Students are expected to follow school rules and expectations when on campus, at the library, or on field trips.
- Students are expected to go directly to their designated location when on campus.

References

NEPC Research on Virtual Charter Schools, 2018
 Puentedura, R. R. (2013, May 29). SAMR: Moving from enhancement to transformation [Web log post].